

COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
WEDNESDAY, MAY 15, 2024
10:00 A.M. REGULAR SESSION

A regular meeting of the Commissioners' Court of Upshur County, Texas was held on Wednesday, May 15, 2024 at 10:00 a.m., with the following members of the Court being present, to-wit:

Present: Todd Tefteller – County Judge, presiding
 Gene Dolle – Commissioner Pct. #1
 Dustin Nicholson – Commissioner Pct. #2
 Mike Ashley – Commissioner Pct. #3
 Jay W. Miller – Commissioner Pct. #4

Judge Todd Tefteller called the meeting to order at 10:00 a.m.

1. Invocation and Pledges

Prayer was led by Gene Dolle.

Pledges to the U.S. & Texas flags led by Dustin Nicholson.

2. Citizens Comments.

None

3. Consider and take action on approval of:

A. The minutes of previous meetings;

B. Payroll changes;

C. Payroll;

D. Budget amendments;

E. Accounts Payable;

F. Accept for Recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Mailing Service Agreement between the Upshur County Tax Collector's Office and Peregrine Services; copy of invoices from various vendors providing services to Calthan Cattle Co. on the Upshur County School Land; and, applications for use of Upshur County roads and rights-of way and permit requests.

Motion by Dustin Nicholson with a second by Gene Dolle to approve items A-F.

Motion carried 5-0. Unanimous vote in favor.

(SEE ATTACHED)

4. Discuss and take action to approve a Proclamation declaring May as Mental Health Awareness Month in Upshur County.

Patti Brady with Community Healthcore was present and read a Proclamation to the Court and asked that they consider proclaiming May as Mental Health Awareness Month in Upshur County. Patti Brady thanked the other ladies with her for their hard work as well as Sheriff Larry Webb for his hard work and serving on their board. Motion by Mike Ashley with a second by Jay W. Miller to proclaim May as Mental Health Awareness Month in Upshur County. Motion carried 5-0. Unanimous vote in favor.

5. Discuss and take action to approve updates for the Upshur County Employee Handbook relative to the County Human Resources, as recommended by Texas Association of Counties (TAC).

Maddie Moore, Human Resources Officer for Upshur County, presented the updated Upshur County Employee Handbook to the Court as recommended by Texas Association of Counties. She further explained that if approved, all supervisors in Upshur County will be required to take training on reasonable suspicion. Motion by Dustin Nicholson with a second by Mike Ashley to approve updates for the Upshur County Employee Handbook. Motion carried 5-0. Unanimous vote in favor.

6. Discuss and take action on the disbursement of available school funds.

Brandy Vick, Upshur County Treasurer, was not present but had presented a letter to Judge Tefteller and asked that the Court approve the disbursement of available school funds in the amount of \$400,000.00 as follows:

Gilmer ISD	\$ 146,320.00
New Diana ISD	\$ 60,640.00
Ore City ISD	\$ 40,760.00
Harmony ISD	\$ 38,720.00
Union Grove ISD	\$ 38,560.00
Gladewater ISD	\$ 30,720.00
Big Sandy ISD	\$ 30,480.00
Union Hill ISD	\$ 12,800.00
Pittsburg ISD	\$ 1,000.00

Dustin Nicholson made a motion with a second by Gene Dolle to disburse the school funds as stated. Judge Tefteller stated that the motion had passed 4-0 but made a correction to reflect that the motion carried 5-0. Unanimous vote in favor.

7. Discuss and take action to schedule the Special Setting Commissioners Court Budget Workshop for May 29, 2024 beginning at 9 a.m.

Motion by Mike Ashley with a second by Jay W. Miller to schedule the Special Setting Commissioners Court Budget Workshop for May 29, 2024 beginning at 9:00 a.m. Motion carried 5-0. Unanimous vote in favor.

8. Discuss and take action to approve the Certification of Additional Income for Dedicated Funds 270 – S.O. State Forfeiture Fund.

Sheriff Larry Webb spoke to the Court to explain that this is basically a housekeeping matter to move funds back into the Asset Forfeiture Fund for the improvements to the portable building that was donated to the Sheriff's Department. Motion by Dustin Nicholson with a second by Gene Dolle to approve the Certification of Additional Income for Dedicated Funds 270 (State Chapter 59 Asset Forfeiture Fund – Sheriff's Department). Motion carried 5-0. Unanimous vote in favor.

9. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.

Judge Leward Lefleur was present to update the Court on the progress being made of the Courthouse renovation. He announced that the demolition was 95% complete. He further announced that there are pictures on the county's website of each floor of the courthouse and the work being done. These pictures will be updated monthly. He further stated that the elevator has been removed and the shaft is clear. He also informed the Court that they found pretty plaster work in the courtroom when removing the paneling behind the Judge's bench. They also discovered original flooring in the courtroom after removing a wall. He also advised the Court that the interior doors and door frames will have to be stripped down to the bare minimum to remove lead paint. This extra cost will come out of contingency. He also informed the Court that the fountain will be removed but the bricks currently around the fountain will be left in place. He stated that there will need to be something done to fill in with replacement bricks. He also stated that they are also doing geo-thermal testing. He further advised the Court that he will reach out to Texas A&M to have them come look at the pecan trees to prevent any harm to those on the courthouse lawn.

10. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

_____ Section 551.071 (consultation with attorney(s));

A,B, Section 551.072 (deliberation regarding real property);

A,B, Section 551.0725 (deliberation and discussion of contracts being negotiated);

_____ Section 551.073 (deliberation about gifts and donations);

C Section 551.074 and 551.0745 (personnel matters);

 Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Consideration of the Round XII Project administration in reference to the Courthouse Renovation.
- B. Consideration of Round XII Renovation funding and ARPA Grant requirements consistent therewith.
- C. Consideration of Personnel Management at the Upshur County Road & Bridge Department.

Court went into CLOSED SESSION at 10:32 a.m.

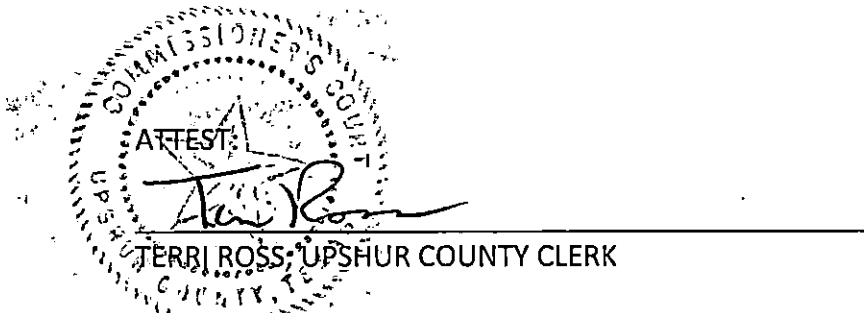
- 11. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

Court re-convened into OPEN SESSION at 11:35 a.m. No action to be had as a result of Executive Session.

- 12. Adjourn.

Motion by Gene Dolle with a second by Jay W. Miller to adjourn the meeting.

Motion carried 5-0. Unanimous vote in favor. Meeting adjourned at 11:36 a.m.



TERBI ROSS, UPSHUR COUNTY CLERK

Attendance sheet placed into minutes for recording purposes only.

Bills, previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.